

Shared Decision Making - Committee Meeting 10 minutes

Shared Decision Making Committee meeting 10

Date: 3rd September 2020

Location: Virtual committee meeting by Zoom

Minutes: Final

Committee members present:	
Marie Burnham (MB (Chair))	Present for notes 1 – 7
Nina Barnett (NB)	Present for notes 1 – 7
Gilli Erez (GE)	Present for notes 1 – 7
David Metcalfe (DM)	Present for notes 1 – 7
Helen Morgan (HM)	Present for notes 2 – 7
Sian Phipps (SP)	Present for notes 1 – 7
Carole Pitkeathley (CP)	Present for notes 1 – 7
Louisa Polak (LP)	Present for notes 1 – 7
David Shaw (DS)	
Chloe Stewart (CS)	Present for notes 1 – 7
Wendy Thompson (WT)	Present for notes 1 – 7
Richard Thomson (RT)	Present for notes 1 – 7

In attendance:		
Chris Carmona (CC)	Senior Technical Analyst	Present for notes 1 – 7
Sarah Catchpole (SC)	Medical Editor	Present for notes 1 – 7
Joe Crutwell (JC)	Technical Analyst	Present for notes 1 – 7
Jackie Durkin (JD)	Administrator	Present for notes 1
Amy Finnegan (AF)	Information Specialist	Present for notes 1 – 7
Rupert Franklin (RF)	Senior Guideline Commissioning	Present for notes 1 – 7

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	Manager	
Edgar Masanga (EM)	Business Analyst - Resource Impact Assessment	Present for notes 1 – 7
Vonda Murray (VM)	Project Manager	Present for notes 1 – 7
Joanna Perkin	Digital Editor	Present for notes 1-2
Gabriel Rogers (GR)	Technical Analyst – Health Economics	Present for notes 1 – 7

Apologies:

Adrian Edwards	Committee member
Joshua Ruegger	Committee member
Susan Spiers	Committee member
Nigel Westwood	Committee member

1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 10th meeting of the shared decision-making committee.

The Chair introduced VM Project Manager, who provided a recap on zoom functions. The Chair thanked VM for her presentation.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

Review the patient experience recommendations

- Review and discussion of the risk communication review
- Review of existing recommendations and discussion around new recommendations

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting, no DOI's declared. .

The DOI register was made available to the Chair and committee. The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

Name	Job title,	Declarations of	Type of	Decision
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	organisation	Interest, date declared	interest	taken
Nina Barnett	Consultant Pharmacist, London North West Hospitals Trust	Work for Pfizer/ Upjohn to create two online courses - pharmacist wellbeing and supporting person centred care in pharmacy practice.	Direct, financial	Declare and participate
Nina Barnett	Consultant Pharmacist, London North West Hospitals Trust	UCB pharma, interviewing pharmacists about business cases and pharmacy issues.	Direct financial	Declare and participate
2. NICE pathway				
The Chair introduced JP, Digital Editor, who gave a presentation on the patient experience recommendations. The Chair thanked JP for her presentation.				
3. RQ1.3b What methods of presenting information improve a patient's understanding of the risks and benefits associated with their treatment options?				
<ul style="list-style-type: none"> • Presentation of risk communication review 				
The Chair introduced JC, Technical Analyst, who gave a presentation on the risk communication review. The Chair thanked JC for his presentation.				
4. RQ1.3b What methods of presenting information improve a patient's understanding of the risks and benefits associated with their treatment options?				
<ul style="list-style-type: none"> • Review discussion 				
The Chair facilitated a discussion around the evidence presented.				
5. Review of existing recommendations and discussion around new recommendations				
The Chair facilitated a discussion around the recommendations				
6. AOB				
No other business				
7. Summary and next steps				
The Chair thanked the committee for their time and contribution to the meeting. The				

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date and time of the next meeting was confirmed.

Date of next meeting: Wednesday 30th September, 12:15 to 17:30

Location of next meeting: Virtual