

NICE Collaborating Centre for Social Care

Transition between inpatient mental health settings and community or care home settings
Guideline Committee meeting 10
28 October 2015 10.30 -1600 SCIE Offices, Kinnaird House, 1 Pall Mall East SW1Y 5BP
Minutes and working notes

Guideline Committee Members	
Name	Role
Name (initial)	
Rebecca Harrington (RH)	GC Chair
Sarah Matthews (SM)	Topic Adviser
Kate King (KK)	Service user/carer
Shannon O'Neill (SN)	Service user/carer
Virginia Beacham (VB)	Mental health nurse and Trainer
Mary Birken (MB)	Academic and occupational therapist
Jane Clark (JC)	Consultant occupational therapist
Anna Stratford (AS)	Director of user led mental health peer support and training organisation
Helen Van Ristell	Clinical Implementation Manager
Shawn Mitchell (SM)	Consultant psychiatrist
Karen Morse (KM)	Area Manager, Skills for Care
Sandra Bilsborrow (SB)	Service user/carer
Dawn Talbot (DT)	Service user/carer

The NCCSC is a collaboration led by SCIE



Other invitees		
Name	Role	Organisation
Name (initial)		
Amanda Edwards (AE)	NCCSC Director	NCCSC
Marjorie Edwards (ME)	Project Manager and minutes	NCCSC
Deborah Rutter (DR)	Lead systematic reviewer	NCCSC
Nadira Sharif (NS)	Systematic reviewer	NCCSC
Marija Trachtenberg (MT)	Economist	NCCSC (PSSRU)
Sarah Lester (SL)	Research Assistant	NCCSC (EPPI)
Anthony Gildea (AG)	NICE Project Manager	NICE
Leonie Gregson (LG)	NICE Editor	NICE
Emeline Coventry (EC)	NICE Social Care Editorial advisor	NICE
Sarah Richards (SR)	NICE Economist	NICE

Apologies	
Name	Organisation
Manjiri Lele	Consultant child and adolescent psychiatrist

No	Agenda Item	Minutes	Action/Owner
1.	Welcome, apologies and potential conflicts of interest	<p>RH welcomed members to the 10th Guideline Committee for this topic. Apologies had been received from Manjiri Lele.</p> <p>RH asked the GC and other attendees to introduce themselves and to say whether there were any changes to the register of interests and any particular conflicts of interest in relation to the agenda for the meeting today.</p> <p>There were no changes to the register of interests (<i>See Appendix A</i>) and no conflicts in relation to items on the agenda today.</p>	
3.	Introduction to Group session 2	<p>CD explained that in the morning GC members would continue to work in small groups to develop new/amended recommendations based on new evidence presented at GC 9. The afternoon session would consist of a plenary session for each group to present and agree their draft recommendations with the rest of the GC.</p>	
4.	Group session day 2 – gap analysis and new recommendations	<p>The GC remained in the same two groups as for GC 9 with a mixture of practitioner and service user/carer members in each. These were chaired by AE and RH/CD respectively and scribes were ME and SL.</p> <p>Both groups considered new evidence presented at GC 9 in revising recommendations and looked at gaps against the scope.</p>	
	Recommendations – Group 1 Plenary	<p>RH invited group 1 to present their draft recommendations. The revised text was put up on the screen and AE read each recommendation out loud. The GC discussed and agreed each and made some amendments. Changes to recommendations were captured on screen by NS and all changes and notes were saved in the merged LETR table post GC 9/10. It was agreed to talk about overarching principles and training recommendations for both groups after presentations on general recommendations.</p>	
	Recommendations – Group 2 plenary	<p>RH invited group 2 to present their draft recommendations. The revised text was put on the screen and Sarah M read each recommendation out in turn. The GC discussed each and made some amendments. Changes to recommendations were captured on screen by SL and all changes and notes were saved in the merged LETR table post GC 9/10.</p>	
7.	AOB	<p>RH thanked the GC for their contribution over the two days and set out the areas of outstanding work for the NCC team and the GC.</p> <p>There was a discussion around gaps and the fact that members may want follow up in terms of gaps at GC 11</p>	ACTION: Members to contact LG from NICE if interested in contributing to

			guideline text
	Date of next GC	8th December 2015 , Kinnaird House, 1 Pall Mall East London SW1Y 5BP	

Appendix A – Register of Interests

Name	Interest	Type of interest	Date declared
Virginia Beacham	None		27.10.15
Sandra Bilsborrow	None		27.10.15
Mary Birken	<p>Specific Personal non-financial interest:</p> <p>It is possible that I may author or co-author published papers or other documents that could be submitted as evidence during the period of membership of guidance development group.</p>		27.10.15
Jane Clark	None		27.10.15
Rebecca Harrington	Non-executive director of Barnet, Enfield and Haringey MH NHS Trust. Chair of The Maya Centre, counselling charity. Partner is academic psychiatrist with research interests in this area. All non-financial		27.10.15
Catherine King	I am a member of Mind and receive treatment through Cambridge and Peterborough Trust. As far as I know, there are no conflicts of interest.		27.10.15
Sarah Matthews	None		27.10.15
Shawn Mitchell	No conflicts		27.10.15
Karen Morse	Member of staff, Skills for Care. No conflicts		27.10.15
Shannon O'Neill	Nothing to be declared		27.10.15
Helen Van Ristell	None		27.10.15
Anna Stratford	<p>Current Employment (paid):</p> <p><u>Director – Recovery Partners</u></p> <p>We provide a not for profit user- led peer support service for people with mental health issues across East Sussex.</p> <p><u>Associate Tutor – Sussex University</u></p>		27.10.15

	<p>I have been a part time tutor at Sussex since October 2007</p> <p><u>Independent Practice Educator</u></p> <p>From Jan – June last 2013, I had students on placement at Off the Fence, Brighton Housing Trust and Riverside English Churches Housing Group – all in Brighton and Hove, East Sussex. I currently have a student on placement with the Crisis Resolution and Home Treatment Team, Hove, Sussex Partnership NHS Foundation Trust.</p> <p><u>Respite Foster Carer</u></p> <p>Brighton and Hove City Council.</p> <p><u>Professional Affiliations</u></p> <p>Registered with the HCPC (Health and Care Professional Council) as a Social Worker Associate Fellow of the Higher Education Academy since 2012. Member of the College of Social Work.</p> <p><u>Off the Fence</u></p> <p>Involved with this organisation but does not feels it constituents a conflict.</p>		
Dawn Talbot	None		27.10.15
Manjiri Lele	None		29.09.15