

**NICE GUIDANCE
PREVENTING OBESITY: WORKING WITH LOCAL
COMMUNITIES**

12th Meeting of the Programme Development Group

Wednesday 18th July 2012

NICE Offices, Manchester

| | |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Attendees: | <i>Programme Development Group (PDG) Members:</i> Susan Jebb (Chair), Susan Biddle, Matthew Capehorn, Erica Dobie, Chris Drinkwater, Mark Exworthy, Gail Findley, Philip Insall, Andy Jones, Paul Lincoln, Ian Reekie, Esther Trenchard-Mabere, Martin Wiseman, <i>NICE:</i> Jane Huntley, Adrienne Cullum, Karen Peplow (via VC), Alastair Fischer, Andrew Hoy, Victoria Axe, Alexa Biesty, Maroulla Whiteley |
| Apologies: | <i>PDG Members:</i> Sara Ellis, Patrick Myers, Ceri Phillips, Harry Rutter, Andy Sutch, Justin Varney |

| | |
|-----------------|-----------------------------------------------------------------|
| Author | Adrienne Cullum/Victoria Axe |
| File Ref | Obesity PDG 12: Final minutes |
| Version | Final |
| Audience | PDG members, NICE team, the public (via web publication) |

| Item | | Action |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <p>1. Welcome and introduction</p> | <p>The Chair welcomed the group to the 12th and last PDG meeting.</p> <p>The Chair informed the PDG that apologies had been received from Sara Ellis, Patrick Myers, Ceri Phillips, Harry Rutter, Andy Sutch and Justin Varney.</p> <p>The Chair welcomed Alexa Biesty and Maroulla Whiteley to the meeting.</p> <p>The Chair asked the PDG to formally declare any further conflicts of interest and to check through all previous declarations of interest (DOIs).</p> <p>Action: NICE Team to circulate DOIs to the PDG so they can confirm all interests have been declared.</p> <p>Some members had declared their conflicts of interest in writing prior to the meeting and these were noted.</p> <p>Chris Drinkwater had declared the following conflicts of interest. Chris is an Independent Chair at Newcastle Bridges GP Consortium; the President & Public Health Lead at NHS Alliance; the Vice-Chair and Chair of Philanthropy Committee, Northumberland, Tyne & Wear Community Foundation; the Trustee & Company Secretary, HealthWORKS Newcastle; the Chair of Newcastle Mental Health Prevention and Promotion Delivery Group; a Member of Newcastle Healthy Lifestyles Board; the Emeritus Chair of Primary Care Development, Northumbria University.</p> <p>Paul Lincoln had previously declared that the National Heart Forum is working with NICE on Adults & Children’s weight management services model of economic analysis.</p> <p>Justin Varney had previously declared that he is the Chair 2012 of the SRF Health & Wellbeing legacy work stream on children and young people.</p> <p>Andy Jones had previously declared that he has received academic research grants from the World Cancer Research Fund.</p> <p>Ceri Phillips had previously declared that he has received honoraria from pharmaceutical companies for appearances at advisory boards and lecturing. Ceri also declared that he has been involved in research projects undertaken at his university funded by pharmaceutical industry.</p> <p>Ian Reekie had previously declared that he is the Lay Vice Chair of the shadow Board of the North Lincolnshire Clinical Commissioning Group.</p> | <p>NICE Team</p> |

| | | |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| | <p>Sara Ellis had previously declared that she is the Trustee of the Isle of Wight Law Centre; the Community Governor of Greenmount Community Primary School, Isle of Wight; Vice Chair of Greenmount Primary School Governing Body; a Member of the Isle of Wight Multi agency Healthy Weight Partnership and she is currently employed as a food and health consultant and leading on a weight management programme and managing Health Trainer Service.</p> <p>Susan Jebb updated her previous declarations of interest. She noted that her post as Chair of the cross-government Expert Advisory Group ceased in November 2011. She declared that in the last four years her research group had also had grants from the DH and NPRI. She noted that HNR's membership of the Coca-cola, Heinz, Kelloggs, PepsiCo and Nestle boards ceased in 2010. She also declared that she was the Chair of the DH Public Health Responsibility Deal Food Network.</p> <p>The Chair informed the group that the aim of the day was to discuss the consultation comments and finalise the guidance document prior to publication. The PDG were informed that they will be sent the revisions, post editing, on 24th August for two weeks.</p> <p>The minutes of the last meeting were consulted and minor amendments were suggested. It was agreed that they were an accurate account.</p> | |
| <p>2. Consultation Comments</p> | <p>The Chair asked the PDG if there were any generic points that came out of the stakeholder comments that needed to be addressed throughout the discussion of the document. It was agreed that references to inequalities needed to be infused into the document and strongly mentioned in the guiding principles and considerations. It was also mentioned that some stakeholder comments addressed management rather than prevention and it was agreed that the focus on prevention should be made more prominent.</p> <p>Action: Susan Biddle to help the NICE team draft further wording in relation to two tier areas.</p> <p>The PDG were asked to identify practical examples when working through the guidance.</p> <p>Erica Dobie arrived at 10.15am. Esther Trenchard-Mabere arrived at 10.20am.</p> | <p>Susan Biddle</p> |
| <p>3. Equity Check</p> | <p>Adrienne Cullum (AC) gave a presentation on Equity Impact Assessment.</p> <p>The PDG made a number of suggestions of ways to improve the monitoring of inequalities in the guidance. It was agreed to consider this in regards to commissioning, monitoring and joint strategic needs assessment.</p> | |

| | | |
|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| | <p>Paul Lincoln arrived at 10.40am.</p> <p>Action: Harry Rutter to liaise with the NICE Team in regards to the most up to date figures for prevalence of overweight and obesity among different population groups.</p> | <p>Harry Rutter</p> |
| <p>4. Draft guidance</p> | <p>The PDG discussed the stakeholders comments made for each recommendation in the draft guidance and agreed on a number of alterations. Throughout these discussions equity issues were considered.</p> <p>Action: Paul Lincoln to help NICE write further wording around Local Education Training Boards for Recommendation 12.</p> <p>Action: Alastair Fischer to draft the wording around value for money for recommendation 10.</p> <p>Action: NICE Team to redraft the guidance post the PDG discussions and to email to the PDG for approval.</p> <p>Action: NICE Team to consider additional terms for the glossary.</p> | <p>Paul Lincoln</p> <p>Alastair Fischer</p> <p>NICE Team</p> <p>NICE Team</p> |
| <p>5. Draft guidance: introduction, policy and practice and considerations</p> | <p>The PDG discussed the stakeholders comments made for the introduction, policy and practice and considerations sections in the draft guidance and agreed on a number of alterations.</p> | |
| <p>6. Draft guidance: Evidence gaps research recommendations</p> | <p>The PDG discussed the stakeholders comments made on the research recommendations and evidence gaps sections in the draft guidance and agreed on a number of alterations.</p> | |
| <p>7. Implementation</p> | <p>Alexa Biesty (AB) informed the PDG of the process the Implementation team will follow post the publication of the guidance.</p> <p>AB and Maroulla Whiteley asked the PDG for key volunteers to help with Costing and Implementation.</p> <p>Ceri Phillips and Harry Rutter were nominated for the Costing team. Susan Jebb and Esther Trenchard-Mabere volunteered for the Costing team.</p> <p>Gail Findlay, Susan Jebb, Philip Insall, Esther Trenchard-Mabere and Justin Varney volunteered to assist with the</p> | |

PDG12 Final minutes

| | | |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| | Implementation team. Philip Insall left the meeting at 3.40pm. Chris Drinkwater left the meeting at 3.50pm. | |
| 8. AOB | Action: The NICE team to email the PDG the key dates. Jane Huntley formally thanked the PDG and the Chair for their hard work and dedication to the guidance. There was no other business. | NICE Team |
| 9. Close | The meeting closed at 4pm. | |