

**NICE GUIDANCE
PREVENTING OBESITY: WORKING WITH LOCAL
COMMUNITIES**

11th Meeting of the Programme Development Group

Tuesday 27th February 2012

**Royal College of Anaesthetists,
London**

Attendees:	<p><i>Programme Development Group (PDG) Members:</i> Susan Jebb (Chair), Andy Jones, Chris Drinkwater, Mark Exworthy, Esther Trenchard-Mabere, Gail Findley, Harry Rutter, Sara Ellis, Paul Lincoln, Ian Reekie, Martin Wiseman, Ceri Phillips, Patrick Myers, Susan Biddle, Andy Sutch, Matthew Capehorn</p> <p><i>NICE:</i> Jane Huntley, Adrienne Cullum, Karen Pelope, Alastair Fischer, Andrew Hoy, Brian Reddy, Victoria Axe</p> <p><i>Observers:</i> Dr Carl-Erik Flodmark (Chief Medical Officer, Childhood Obesity Unit, Sweden)</p>
Apologies:	<p><i>PDG Members:</i> Erica Dobie, Philip Insall, Justin Varney</p>

Author	Adrienne Cullum/Victoria Axe
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Version	Final
Audience	PDG members, NICE team, the public (via web publication)

Item		Action
<p>1. Welcome and introduction</p>	<p>The Chair welcomed the group to the 11th PDG meeting.</p> <p>The Chair informed the group that Gail Findlay was running late, Ceri Phillips had to leave at lunch time, and apologies had been received from Justin Varney and Philip Insall.</p> <p>The Chair asked the PDG to formally declare any further conflicts of interest.</p> <p>Paul Lincoln declared that he is the Chair of the South London Health Innovate and Education Cluster board, Chair of the Behaviour Change PDG for NICE and CEO of the National Heart Forum. His partner is the Deputy DPH of Wandsworth.</p> <p>The minutes of the last meeting were consulted and it was agreed that they were an accurate account.</p> <p>The Chair asked Ceri Phillips and Alastair Fischer to comment further on the economics paper on cost effectiveness.</p> <p>Action: NICE team to add in discussed changes to the draft guidance and circulate to the team via email.</p> <p>The Chair informed the PDG that on the 28th March they will receive the draft guidance and will have 10 days to read, amend and comment on this.</p> <p>The consultation will run from 8th May – 6th June 2012 and the Chair asked the PDG to inform any relevant organisations that they feel may wish to comment.</p> <p>The PDG will then reconvene in July to finalise the final report. The Chair reminded the PDG that it is vital that travel and accommodation for this date is booked now.</p> <p>Harry Rutter arrived at 10.20am.</p> <p>The Chair announced that the final report will then be circulated to the PDG in August 2012.</p> <p>The Chair requested that the PDG send in all expenses immediately after the meeting so that these can be paid in the 2011/12 NICE financial budget.</p> <p>The Chair also informed the group that the Implementation team need to know what kind of tools will support the implementation of this guidance. The Chair asked some members of the group to volunteer to help develop these tools.</p>	<p>NICE Team</p>

<p>2. Expert testimony: Epode</p>	<p>The Chair introduced a paper written by Boyd Swinburn and informed the group that this was the final piece of written testimony, with the aim of giving a stronger focus on the evaluation component.</p> <p>The PDG discussed the paper.</p> <p>This paper was logged as part of the evidence base and the Chair announced that we would return to this if needed throughout the day.</p>	
<p>3. Draft guidance</p>	<p>The PDG viewed Recommendations 13 and 12 in the draft guidance and suggested revisions and comments.</p> <p>Gail Findlay arrived at 11am.</p> <p>The Chair summarised the discussion and informed the PDG that this section will be redrafted and emailed to the group.</p> <p>Victoria Axe left the meeting at 11.30am.</p>	
<p>4. Draft guidance</p>	<p>The PDG viewed Recommendations 11, 10 and 9 in the draft guidance and suggested revisions and comments.</p> <p>The Chair summarised the discussion and informed the PDG that this section will be redrafted and emailed to the group.</p>	
<p>5. Draft guidance</p>	<p>The PDG viewed Recommendations 8, 7, 6 and 5 in the draft guidance and suggested revisions and comments.</p> <p>The Chair summarised the discussion and informed the PDG that this section will be redrafted and emailed to the group.</p>	
<p>6. Draft guidance</p>	<p>The PDG viewed 4, 3, 2 and 1 in the draft guidance and suggested revisions and comments.</p> <p>The Chair summarised the discussion and informed the PDG that this section will be redrafted and emailed to the group.</p>	
<p>7. Draft guidance: considerations</p>	<p>The Chair asked the PDG what details they would like in the considerations.</p>	
<p>8. Draft guidance: Evidence gaps and research recommendations</p>	<p>The Chair asked the PDG if there were any gaps in the evidence or in the current draft research recommendations.</p>	

9. Other sections of guidance:	The PDG were informed that NICE Editors have requested some changes to the draft guidance and therefore these will be amended.	
10. Full guidance	The Chair discussed the order of recommendations, the glossary and covered any outstanding issues. Action: NICE Team will redraft and recirculate the draft guidance.	NICE Team
11. AOB	There was no other business.	
12. Next meeting	The next meeting will take place on 18 th July 2012 at the NICE Offices, Manchester.	
13. Close	The meeting closed at 4.45pm	